

Minutes
FMSA Meeting for Business
April 10, 2022

Attending:

- In Person: Bill Wilkinson, Rachael Cundey, Jim Spickard, Oliver Gerken, Val Liveoak, Julie Crum, Pat Sweet, Bill Sweet, Stephen Shearer, James Goslin, Gretchen Haynes, James Mize, Kellie Price

The meeting opened with silent worship.

Prior Minutes

Friends approved the Minutes from the March 20th Meeting for Business without corrections.

Treasurer's Report: reported by Bill Sweet

Balance Sheet

- ✓ The quarterly statement from Friends Fiduciary was not available in time to include in this report.
- ✓ No unusual activity to report.

Statement of Activities

- ✓ Undesignated contributions in March totaled \$1980.89. Contributions to date are 22.6% of the 2022 budgeted general contributions at 25% of the year.
- ✓ \$175.00 rent was received in March. Rental income for the year is 56% of budget.
- ✓ The CPS bill in March is \$397.50 for 3.163 MWh of electricity. The Big Sun Community Solar off-site photovoltaic panels gave us a credit of \$151.58. After the charges for additional services, the bill totaled \$296.33. This is a near record high usage.
- ✓ The March bill for San Antonio Water System was \$106.95, which is about typical.
- ✓ The second part of property and liability insurance invoice of \$59.00 was received and paid. The total insurance premium this year is \$5454.00, which is 15.4% increase over 2021. An 11% increase (rounded) was budgeted.
- ✓ Other expenditures were routine or less than typical, given the current although easing pandemic conditions.

DISCUSSION: Friends accepted the treasurer's report.

M, C, & G Report: reported by Val Liveoak

M, C, & G met Monday April 4 at 7pm

Present: Val Liveoak, clerk, Oliver Gerken, Julie Crum, Stephen Shearer, James Goslin, Gretchen Haynes, recording,

1. Review of Worship: the 10 a.m. worship has increased in person with fewer on Zoom. The 8:30 has a small attendance and we wish to survey those who do attend as to their need, preference.
 - Review of Community Life: About 16 Friends stayed for Potluck. Hopefully more will stay as we get accustomed to this regular event.
 - Yoga is being offered twice a month and attendance may build for this.
 - Monthly workdays continue to attract helpers.
 - IWC may be in need of lunch-making for immigrants at the bus station. Val will follow up.
 - Attendance at the mid-week worship has been sparse and may need to be laid down if it doesn't pick up. April 14 is Yearly Meeting, so will not be offered this month.
2. Review of suggestions from Feb. 27 Forum to address problematic issues brought up in the State of Meeting SoM sent to SCYM. This will be held over for the report to be circulated.
3. Forum on 17 and 24 April--no one is available lead.
4. Update on children's program: Parents' feedback re Covid precautions is that the present suggestions are acceptable.
5. Update re Nominating Committee and Associate Clerk: no action taken. It was suggested that FMSA might experiment with rotating clerks, as long as continuity is maintained. Participation on MCG would be necessary, and an agenda template would help.
6. Update on Sound system: installation is in progress, although some parts are still not in place.
7. Memorial Minutes for Mark Hickman and Janet Southwood are ready to go to SCYM.
8. May 1 book exchange: Announcements at rise of Meetings as well as the newsletter and weekly notices. Spiritual books and materials that remain will be placed in the foyer for Friends to take. Other leftovers should go to the public library NOT Half Price Books which sends the rejects to the landfill. CD's and DVD's are included.
9. Concerns of Individual Friends – we reviewed a list of Friends who attended worship in the e past but have not been heard from lately. We will make personal calls to them.

10. Open carry laws — Val contacted property committee about providing appropriate signs that people are welcome, weapons are not.

Next meeting proposed date and time May 9, 7pm.

DISCUSSION: Friends accepted the committee's report.

Nominating Committee Report: reported by Julie Crum

Nominating committee met on April 6, 2022; present were Stephen Shearer, Kellie Price, Oliver Gerken, and Julie Crum.

1. Last spring, at a time when the life of the meeting was severely restricted due to pandemic conditions, meeting approved "hibernating" the Religious Education, Community Engagement, and Long-Range Planning committees. Their essential responsibilities were taken on by an expanded Ministry, Care, and Guidance committee.
 - Nominating Committee now asks for guidance from meeting as to whether and when to "reawaken" the sleeping committees. We recognize that while Friends are returning to in-person meeting activities, it is a gradual process. At the same time, we hope Friends will welcome the opportunity to help restore the whole and the life of the meeting.
2. We continue our search for an assistant clerk.
3. We invite Friends who might feel led to serve on a committee to contact anyone on Nominating Committee.

DISCUSSION: Ideas for encouraging committee participation included approaching Friends who are less involved with suggestions and posing greater involvement in the life of the Meeting as the next step in resuming in-person activities. Former committee members could provide education on committee responsibilities and guidance to those who have taken on these tasks.

Gretchen requests any advice from former Religious Education members as she revitalizes the Children's Program.

Another suggestion was to reorganize our committee structure to reduce the number of committees to three: MC&G, an "infrastructure" committee dealing with finances and property, and a "people" committee dealing with education and community. Under the current structure, some Friends have become burnt out.

Friends felt that September would be a good time to reawaken hibernated committees. Potential committee members will be contacted for their thoughts.

Friends accepted the committee's report.

Property Committee Report: reported by James Mize

The property committee met on Tuesday 4/5/22 at 6pm

The meeting was attended by James Mize, Pam Spurgeon, and David Hayes whilst missing Joni Mize.

1. We have a drywood termite infestation that required several inspections from various vendors. Currently we have only been able to locate one exterminator (Elite Exterminating) that can handle drywood termites. We have received a proposal to control 100% of the drywood termite infestation in the campus at a cost of \$16,480.00 with a one-year warranty that may be renewed yearly at a cost of \$2,200.00 per year. The property Committee requests the adoption of the following minute:

Proposed MINUTE 2022.04.01: FMSA approves the expenditure of \$16,480.00 for termite fumigation.

2. We are still diligently looking at all other options we may have. We are submitting this minute to allow for immediate treatment once we have finalized our research.
3. We are reviewing the property's cleaning service and schedule; looking at options which may better serve our needs.
4. We are pursuing bids to map, streamline and correct electrical anomalies found in existing system.
5. HVAC Maintenance is scheduled for April 15th.

With gratitude and love,
-Property Committee.

DISCUSSION: Once the extermination treatment is scheduled, as much notice as possible will need to be given for Friends and tenants to stay away from the property.

The committee is concerned about the potential of less expensive heat treatments for the termites to damage the installed electronic system, the piano, and the windows. The tenting and chemical treatment would be more likely to fully eradicate the infestation. Both methods would involve significant impacts on the environment.

There will be no residue of the chemical treatment on the property, although it will remain in the atmosphere for quite some time. Friends feel this issue is urgent.

MINUTE 2022.04.01: FMSA approves the expenditure of \$16,480.00 plus 10% if necessary for termite fumigation.

Friends approved the minute and accepted the committee's report.

Other Business:

- **Report on the Progress of Meeting Room Technology** by Jim Spickard
 1. The Zoom system is installed and functioning. It is easy to set up and run.

- The (formerly) white overhead microphone is now black, making it less obvious. (We can't do anything about the green light.)
 - The camera turns to face the wall when turned off.
2. The Assisted Listening System is also installed and working. It can supplement the Zoom speakers at the 10am Meeting for Worship. It can also provide hearing assistance at the 8:30am Meeting for Worship, though we would need to run the computer (but not the TV & camera) to do so.
- The ALS forced a modification of the Zoom system, so that we could manage the sound output. This requires either putting a second monitor on the laptop or running our older, small laptop as a display device. Both are easy to automate, but will require training the tech helpers.
 - Those requiring hearing assistance will have three options:
 - Picking up one of the four ALS devices, turning it on, and putting the earbud over the ear. (The current buds fall out, so the manufacturer is sending new ones.) People can use their own stereo earbuds if they wish.
 - Installing the WaveCast app on your cell phone, then either using an earbud OR connecting the phone to your hearing aids via Bluetooth.
 - On iPhone with IOS 15 or higher: connecting your hearing aids to the phone, then using "Live Listen" to amplify room sound.
3. Jim will offer trainings before he leaves for the Northeast on April 21st.
- To tech helpers: after the Meeting for Business and/or after Meeting for Worship on April 17th. Group trainings are possible at other times.
 - To those needing to use the ASL: after the Meeting for Business and/or after Meeting for Worship on April 17th
4. Handouts for both Zoom and ASL tech will be available on the Meeting website.

DISCUSSION: Jim will meet with the company soon to work out the current issue with audio on Zoom.

It is not possible to run additional speakers in the room because it would create a feedback loop.

MINUTE 2022.04.02: FMSA deeply appreciates the efforts of Jim Spickard and others working to upgrade the technology in our meeting room.

Other Announcements

- Request for volunteers from the Interfaith Welcome Committee

The Meeting closed with silent worship.