

**Minutes**  
**FMSA Meeting for Business**  
**March 20, 2022**

**Attending:**

- In Person: Jim Spickard, Rachael Cundey, David Hayes, Bill Sweet, Pat Sweet, Julie Crum, Stephen Shearer, Carol Redfield, Val Liveoak, George Feden, Gretchen Haynes, Donna Dickerson

**The meeting opened with silent worship.**

**Prior Minutes**

Friends approved the Minutes from the February 20<sup>th</sup> Meeting for Business without corrections.

**Treasurer's Report: reported by Bill Sweet**

**Balance Sheet**

✓ No unusual activity to report.

**Statement of Activities**

✓ Undesignated contributions in February totaled \$910.00. Contributions to date are 16% of the 2022 budgeted general contributions at 16.7% of the year.

✓ \$175.00 rent was received in February. Rental income for the year is 38.5% of budget.

✓ Minor repairs and maintenance included the HEPA filters for the library and children's room, replacement of the light bulb at the walkway, and concrete grinding to allow the Meetinghouse doors to open completely.

✓ The CPS bill in February is \$241.80 for 2.085 MWh of electricity. The Big Sun Community Solar off-site photovoltaic panels gave us a credit of \$113.72. After the charges for additional services, the bill totaled \$186.39.

✓ The February bill for San Antonio Water System was \$106.95, which is about typical.

✓ The property and liability insurance invoice of \$5395.00 is \$170 above budget, which was increased 10% over last year. The actual increase was 14%. After the invoice was received and paid, a notice stated that the invoiced amount did not include the overflow parking and that we would be billed an extra \$59.00, to be paid by 30 March. Thus, the actual increase is 15.4%.

✓ Other expenditures were routine or less than typical, given the current conditions.

**DISCUSSION:** Friends accepted the treasurer's report.

**M, C, & G Report: reported by Val Liveoak**

M, C, &G met Monday March 14 at 7pm

*Present: Oliver Gerkin, James Goslin, Gretchen Haynes, Val Liveoak, Stephen Shearer, Jim Spickard*

1. Review of Worship: No notable changes. We have commitments for people to open and clerk early worship through April.
2. We discussed lightening Covid precautions:
  - We discussed not requiring masking in the Meeting and Community rooms, and to request (or require?) unvaccinated attenders to mask in these spaces.
  - We discussed whether we should post signs at all doors with this or a similar statement: "If you are not vaccinated, please wear a mask indoors."
    - We did not get a sense of unity on these two recommendations, so we request that MfB consider them.
    - We considered if these steps would effectively protect the most vulnerable among us.
  - We plan to consult with parents regarding the children in the Children's room.
  - We believe that unmasking outdoors is acceptable.
  - We recommend that meeting resume potlucks the on first Sundays outdoors
  - We recommend removing signage re bathroom use and leave the disinfectants and hand sanitizers there.
  - Also to retain the hand sanitizers at the entry into the Meetingroom and at the welcome table, along with masks at the welcome table.
3. We were unable to consider suggestions regarding the concerns mentioned in the State of the Meeting report process. We did not receive any further feedback following the forum on this topic, which the clerk of this committee considers needed in order to understand the obstacles for the majority of Friends who have not returned to Meeting.
4. Future Forums
  - March 27: Flawed Quaker Heroes – by Gretchen
  - P&SC on 24 April Bill Sweet or Sarah R (?)
5. Since no volunteers have offered to take vital tasks for the proposed Spring Fair, we suggest laying this idea down. We suggest that we could to a book exchange on May 1 in conjunction with the potluck.

6. We discussed concerns re: Individual Friends

Next meeting proposed date and time April 4, 7pm.

**DISCUSSION:** Friends approved the changes listed in the last 4 bullet points of item 2 on the MC&G report concerning masking outdoors, potlucks, bathrooms, and the welcome table. As a result, potlucks on the first Sunday of the month will be resuming outdoors in April.

Volunteers are requested to help set up tables on Sunday April 3<sup>rd</sup> at 9:30 am for the potluck.

Friends expressed a range of comfort levels with masking/unmasking indoors. Concerns included waning immunity after vaccination, the arrival of new variants, and the chance of contracting long COVID. There was also concern that the new CDC guidelines emphasize individual responsibility over collective action to protect vulnerable community members. Friends agreed that it is important that anyone who wishes to wear a mask feels welcome to do so and felt that requesting unvaccinated attenders specifically to wear a mask would be ineffective.

Friends are concerned about close contact in the community room, so masks will continue to be required there.

Considering the rapidly changing pandemic conditions, it was decided that the Clerk will consult with concerned Friends on Friday of each week to determine whether masks should be required the following Sunday in the Meeting Room, with masks required at a “medium” or “high” level of COVID based on available public health information.

The following wording was suggested for a sign:

For the safety of yourself and all present, wear a mask as you are led. We ask everyone to wear a mask indoors if community COVID-19 levels are medium or above as determined by the meeting.

We await a report from the children’s program at the next business meeting on the mask policy for the children’s room after consultation with parents.

Friends accepted the committee’s report.

Friends approved the second reading of the State of the Meeting report.

**Property Committee Report: reported by David Hayes**

The property committee met on Monday 3/14/22 at 4pm. The meeting was attended by all members: Joni Mize, James Mize, Pam Spurgeon and David Hayes.

The following items were discussed:

1. Resuming the weekly cleaning schedule for the Meetinghouse as most in-person gatherings have resumed.
2. Resuming biweekly lawn mowing at the beginning of April.

3. Continued work in trying to locate owner of adjacent property East of the meetinghouse for a tree that precariously hangs over our fence/fenceline.
4. Continuous work on doors and memorial garden projects.
5. Workday Priorities

Our next meeting is scheduled for 4/4/22 at 4:00pm.

With gratitude and love,  
-Property Committee.

**DISCUSSION:** There was uncertainty over the pre-pandemic cleaning schedule, with some Friends remembering it as always being monthly. The committee was advised to determine whether more frequent cleaning can be accommodated by the budget. Some Friends felt that the current cleaning schedule has been insufficient, and a biweekly cleaning schedule should be considered.

A Friend remembered a rule from 2013 that food is not allowed in the Meeting Room. There is no prohibition on beverages. Adherence to this rule may help avoid a pest issue without frequent cleanings. It was also suggested that Friends could sweep between cleanings.

Friends accepted the committee's report with thanks.

#### **Other Business:**

- **Report on the Progress of Meeting Room Technology** *by Jim Spickard*

Will & Steve from Digital Technology Solutions installed the speakers, microphone, camera and (loaner) sound/video control system on Wednesday and Thursday of this week. (The white microphone will be switched out for a black one when the latter arrives.)

I will be meeting with Steve next week to set up the Assisted Listening System.

-- *Jim Spickard, UTC*

**DISCUSSION:** There will soon be a training with the company on how to use the new systems. Concerns about interference are being discussed with the engineers. There will be a slight delay in audio with the assisted listening system, but its in-ear location should make this tolerable. Assisted listening units will be stored in the storage room for security reasons.

Today Zoom attenders appeared to be able to hear those in the Meeting Room, and attenders in the room could hear those on Zoom. Friends found it easier to hear vocal ministry when Friends removed their masks to speak.

Friends accepted the coordinator's report.

- P&SC will make recommendations regarding organizations Friends may donate to in order to aid those in or leaving Ukraine. Individual donations, collective donation by the

meeting, and the soliciting of donations specifically for this purpose will be considered. Contributions designated for Ukraine relief can be made to the Meeting as Friends are led. Friends are encouraged to reflect on our peace testimony.

**Meeting Announcements:**

- Request for volunteers from the Interfaith Welcome Committee
- Request from Rebecca Cole-Sullivan for a one-weekend-per-month place to rent/stay in San Antonio

**The Meeting closed with silent worship.**