

# FRIENDS MEETING OF SAN ANTONIO

## Meeting for Worship with Attention to Business

October 15 , 2017

Attending: Bill Wilkinson, Pat Sweet, Marian Carter, David Bristol, Joni Mize, Peggy Dial. Laura Claghorn, James Mize, Bill Sweet, James Goslin, Gretchen Haynes, Val Liveoak

*"We cannot coerce our way to the Peaceable Kingdom. We can only convince our way there. People will come freely, or they won't come at all. Or worst, if we try to force-march them there, we will only be setting up a new evil empire to replace the old ones."* Ron Mock, FRIENDS PEACE WITNESS in a TIME OF CRISIS, 2005

1. Minutes from September Meeting for Worship with Attention to Business; Approved

### **2. Friends Meeting of San Antonio**

#### **Treasurer's Report, August 2017 Bill Wilkinson reporting**

##### **Balance Sheet**

- ✓ The balance improved significantly attributable primarily to growth of \$16,253.80 in the Meeting's investment holdings at Friends Fiduciary Corporation in July, and is healthy.

##### **Statement of Activities**

###### Income:

- ✓ Income continues to track well against the budget and operational expenses.

###### Expense:

- ✓ Grounds Maintenance includes \$1,460 to Etter Tree Care for trimming and tree removal.
- ✓ Utility costs are higher as is typical in the summer. Electric seems particularly high— possible related to HVAC problems?
- ✓ No other unusual expense activity to report.

Faithfully submitted, Bill Wilkinson, Treasurer

The Treasurer elaborated that revenues are at 60% of the budget while we are at 75% of the year. However, he added that contributions usually increase toward the year's end. Also, there has been no child care expenses and he does not expect to incur any before the end of the year. He has heard no concerns in this regard. The full report is in the Appendix.

**The Report is accepted.**

**3. Ministry & Oversight Report**— Prepared by Jim Spickard, presented by Val Liveoak  
Three members of Ministry and Oversight met at the Meetinghouse on October 3<sup>rd</sup>. Present: Jim Spickard, James Goslin, Val Liveoak, Gretchen Haynes (ex-officio). David Bristol was unable to attend.

- We accepted with sorry Doug Balfour’s resignation from the committee for health reasons. We continue to hold him in the Light.
- We discussed the current state of the Meeting: how have things been, where we are now, and what do we need. This included conversation about the state of our weekly worship services.
  - We decided to have the monthly query read twice per month toward the start of worship, on first and third Sundays. People have told us that they appreciate having a focus to help them enter Silence.
  - We also decided to schedule a forum on “Working with Queries”, date TBD.
  - We expressed appreciation for the recent Peace Concert and thank everyone who worked on it.
- We also talked about ways that we can provide more information about Quakers to our various newcomers and ways that we can help bring attenders closer to the heart of the meeting.
  - We decided to have a once-a-month (third Sunday) “Quaker Questions” discussion at 9am before Meeting for Worship. This would be a time for people to ask questions, share insights, etc. – a non-didactic orientation.
- We talked about the results of last month’s forum on financial stewardship and visioning. We noted that there was considerable energy for this and decided that this might be an appropriate time to staff the Long-Term Planning Committee, which is called for in the Handbook but is not currently active.
  - Along this line, we think that it is time to increase the visibility of the Meetinghouse signage, both on the Meetinghouse itself and at the entrances – on Vandiver and at the various walk-in entrances on Eisenhower and from the apartments. As a result, we propose the following minute:

**MINUTE 2017.10.01: Friends Meeting of San Antonio asks for the formation of an ad hoc Design Committee to design new signage for the Meetinghouse. This could include more prominent signage along Vandiver Street, signage at the various walking entrances to the property, permanent signage on the Meetinghouse, etc. The committee should consult with Property Committee and may consult with M&O. Design proposals will be approved by Meeting for Business. The Minute is approved.**

- We talked about the upcoming Silent Retreat, which we thank David for organizing. We authorize offering \$100 to Bo Tep for his participation. We also remind Friends that the meeting can provide financial help with attendance.

- We are beginning conversations about the possibility of changing our website host. If we move to Quaker Cloud, we can have an online (passworded) members area, an area for storing Meeting records/minutes, and a place for Friends to make changes to their Directory entries. It may also give us the ability to send out emails with automatic BCC. On the other hand, we may lose some design flexibility and we need to be aware of privacy issues.
  - Jim will explore this, as the way opens.

**Report is accepted.**

#### 4. Proposed Minute on Expanding the Friends Fiduciary Corporation Investment Screen to Exclude Investments in Companies that Profit from the Israeli/Palestinian Conflict

MINUTE 2017.10.02: Friends Meeting of San Antonio joins with Ann Arbor Meeting and other Meetings in asking Friends Fiduciary Corporation to expand its investment screen to exclude investments in companies that profit from the Israeli/Palestinian conflict. This would exclude any company that provides products or services that contribute to:

- violent acts that target either Israeli or Palestinian civilians
- the maintenance of the Israeli military control of Gaza and the West Bank, including East Jerusalem
- the maintenance and expansion of Israeli settlements in the occupied Palestinian territories
- the maintenance and construction of the Separation Wall

We recommend that Friends Fiduciary consult the Disinvestment List and Company List maintained by the American Friends Service Committee at <http://investigate.afsc.org/>. These lists provide details about each of the companies and its activities that contribute to continued violence in the Occupied Territories.

**The Minute is approved.**

#### **5. Property Committee Report**

15 October 2017, Bill Sweet presenting

1. The revised proposal for repair of the rotten roof deck was recently received and is being evaluated.
2. Previously reported issues are being worked but not yet completed. We have received notice of other but minor issues.
3. A list of security issues so far in 2017 was received, with the request that measures, such as self-monitored video with two-way audio, be implemented. An ad hoc committee on security reported about a year ago that such monitoring was unlikely to substantially reduce vandalism and similar misuse of property at an acceptable cost, both money and human resources. Property Committee feels that reconsideration of the cost effectiveness of such technological solutions is outside of its mandate and capabilities, and asks the Meeting to determine how, and by whom, this request should be handled.

4. A workday to plant the butterfly garden is scheduled for Wednesday, 18 October, between 4:00 and 6:00 p.m. All are welcome to participate.

James Goslin, James Mize, Stephen Shearer, Bill Sweet

The question was raised about the intended purpose of the Meeting space and how that relates to vandalism. Friends affirmed that the intention is for openness. A list of vandalism incidents in the last two years was read and noted that such incidents have been of long standing, and not limited to this Meeting. Concern was expressed for the Committee having to deal with unpleasantness when their mission is to preserve the beauty of the property. Some remedies were proposed, but it was suggested that the whole question belonged more to the Long Range Planning committee.

**Report is accepted.**

#### **5. Long Range Planning Committee**

The Handbook description was read and noted that security issues fall within the charge. Nominating committee has asked each of the named committees to send the names of members for Long Range, and at least two others interested have been identified. The roster will be presented as part of the Nominating report next month.

#### **7. Signage for Meetinghouse**

- An ad hoc committee will be named by the clerk from persons expressing interest in implementing the Minute of Ministry & Oversight to design new and improved signage for the streets around Meeting.
- Review of "This is a place of..." signs in windows along the breeze way. Meeting approved making these permanent, with periodic changes to keep them eye-catching.

#### **8. Other Concerns: None**

Val Liveoak, Co-Clerk

Gretchen Haynes, Acting Recording Clerk

**Appendix**

**FMSA Statement of Activities**

**August 2017**

	<u>August 2017</u>	<u>2017 YTD</u>	<u>2017 Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>43400 · Contributions</b>			
<b>43410 · General Contributions</b>	\$ 870.00	\$ 14,865.76	\$ 24,000.00
<b>43440 · Designated Contributions</b>			
43441 · General Maintenance	\$ -	\$ 2,018.48	\$ -
43442 · Immigrant Aid	\$ -	\$ 250.00	\$ -
43443 · Meetinghouse	\$ -	\$ -	\$ -
43444 · RAICES Bond Fund	\$ -	\$ 3,593.30	\$ -
43445 · Miscellaneous	\$ -	\$ 25.00	\$ -
<b>Total 43440 · Designated Contributions</b>	\$ -	\$ 5,886.78	\$ -
<b>Total 43400 · Contributions</b>	\$ 870.00	\$ 20,752.54	\$ 24,000.00
<b>45000 · Bank Interest</b>	\$ 3.44	\$ 14.32	\$ 25.00
<b>46400 · Other Income</b>			
46431 · Facilities Use	\$ 240.00	\$ 3,305.00	\$ 4,500.00
46432 · Yard/Online Sales	\$ -	\$ -	\$ 500.00
46433 · Miscellaneous	\$ -	\$ 138.53	\$ -
<b>Total 46400 · Other Income</b>	\$ 240.00	\$ 3,443.53	\$ 5,000.00
<b>Total Income</b>	<u>\$ 1,113.44</u>	<u>\$ 24,210.39</u>	<u>\$ 29,025.00</u>

**Expense****62100 · Ministry & Oversight**

	\$	\$	\$
62110 · FJ/QL Subscriptions	-	127.00	100.00
	\$	\$	\$
62140 · Relief Fund	-	-	100.00
	\$	\$	\$
62150 · Travel Fund	-	100.00	450.00

**Total 62100 · Ministry & Oversight**

	\$	\$	\$
	-	227.00	650.00

**62500 · Religious Education**

	\$	\$	\$
62510 · Childcare	-	1,954.12	3,200.00
	\$	\$	\$
62520 · Library	-	-	100.00
	\$	\$	\$
62530 · Supplies & Misc	-	-	300.00

**Total 62500 · Religious Education**

	\$	\$	\$
	-	1,954.12	3,600.00

**62800 · Building & Grounds****62810 · Cleaning Services**

	\$	\$	\$
68811 · Supplies	-	45.81	200.00
	\$	\$	\$
62810 · Cleaning Services	280.00	2,240.00	3,400.00

**Total 62810 · Cleaning Services**

	\$	\$	\$
	280.00	2,285.81	3,600.00

**62830 · Grounds Maintenance**

	\$	\$	\$
	1,760.00	3,715.37	3,600.00

**62840 · Major Repairs**

	\$	\$	\$
	-	-	-

**62870 · Minor Repairs & Maintenance**

	\$	\$	\$
	-	733.90	2,000.00

**62890 · Utilities**

	\$	\$	\$
62891 · Electric & Gas	501.37	2,197.68	3,000.00
	\$	\$	\$
62892 · Phone	22.87	171.93	450.00
	\$	\$	\$
62893 · Water & Sewer	99.25	1,152.40	2,000.00

**Total 62890 · Utilities**

	\$	\$	\$
	623.49	3,522.01	5,450.00

**Total 62800 · Building & Grounds**

	\$	\$	\$
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	<b>2,663.49</b>	<b>10,257.09</b>	<b>14,650.00</b>
<b>63000 · Contributions to Others</b>			
	\$	\$	\$
63100 · Emerging Issues	-	100.00	500.00
	\$	\$	\$
63200 · Designated Gifts (Unbudgeted)	-	25.00	-
	\$	\$	\$
63300 · Local Organizations	-	-	1,200.00
	\$	\$	\$
63400 · Quaker Organizations	-	-	700.00
	\$	\$	\$
63500 · RAICES	-	2,750.00	-
	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Total 63000 · Contributions to Others</b>	<b>-</b>	<b>2,875.00</b>	<b>2,400.00</b>
<b>65000 · Outreach</b>			
	\$	\$	\$
65010 · FJ/QL Advertisement	-	140.00	150.00
	\$	\$	\$
65020 · Website/New Media	-	-	100.00
	\$	\$	\$
65030 · Publications, Printing, Copying	-	178.07	350.00
	\$	\$	\$
65040 · Supplies	-	-	125.00
	\$	\$	\$
65050 · Refreshments	-	150.00	250.00
	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Total 65000 · Outreach</b>	<b>-</b>	<b>468.07</b>	<b>975.00</b>
<b>65100 · Other Types of Expenses</b>			
	\$	\$	\$
65120 · Property/Liability Insurance	-	2,697.00	3,000.00
	\$	\$	\$
65140 · Bank Charges	-	40.00	-
	\$	\$	\$
65160 · Miscellaneous	25.00	185.00	750.00
	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Total 65100 · Other Types of Expenses</b>	<b>25.00</b>	<b>2,922.00</b>	<b>3,750.00</b>
	\$	\$	
<b>66900 · Reconciliation Discrepancies</b>	-	-	
<b>68300 · Yearly &amp; Quarterly Meeting</b>			
	\$	\$	\$
68310 · Cielo Grande Quarter	-	-	500.00
	\$	\$	\$
68320 · South Central YM	-	-	2,500.00
			<u>\$</u>

	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Total 68300 · Yearly &amp; Quarterly Meeting</b>	<b>-</b>	<b>-</b>	<b>3,000.00</b>
	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Total Expense</b>	<b>2,688.49</b>	<b>18,703.28</b>	<b>29,025.00</b>
	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Net Ordinary Income</b>	<b>(1,575.05)</b>	<b>5,507.11</b>	<b>-</b>
	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Net Income</b>	<b>(1,575.05)</b>	<b>5,507.11</b>	<b>-</b>

## FMSA Balance Sheet

August 2017

	<u>31-Aug-17</u>	<u>31-Jul-17</u>	<u>Difference</u> <u>=/-</u>
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10000 · Frost Bank - Checking	\$	\$	
10010 - Cash Flow Reserve	6,000.16	6,000.16	
10020 - Operating Cash	\$	\$	
10030 - Relief Fund	6,327.27	8,105.76	
10040 - Sinking Fund	\$	\$	
10050 - Immigrant Aid	1,195.00	1,195.00	
10060 - RAICES Bond Fund	\$	\$	
10070 - General Maintenance	2,426.41	2,426.41	
	\$	\$	
	718.98	718.98	
	\$	\$	
	2,018.48	2,018.48	
	<u>\$</u>	<u>\$</u>	<u>\$</u>
Total 10000 · Frost Bank - Checking	39,523.77	41,102.26	(1,578.49)
11000 · Frost Bank - Savings	\$	\$	\$



	27,003.66	27,000.22	3.44
	\$	\$	\$
Total Checking/Savings	66,527.43	68,102.48	(1,575.05)
Other Current Assets			
18000 · Friends Fiduciary Corporation			
	\$	\$	
18100 · FFC Consolidated Fund	466,557.26	466,557.26	
18200 · FFC Short-Term Investment Fund	\$	\$	
	102,083.33	102,083.33	
Total 18000 · Friends Fiduciary Corporation	\$	\$	\$
	568,640.59	568,640.59	-
	\$	\$	
Total Other Current Assets	568,640.59	568,640.59	
	\$	\$	
Total Current Assets	635,168.02	636,743.07	
	\$	\$	\$
<b>TOTAL ASSETS</b>	<b>635,168.02</b>	<b>636,743.07</b>	<b>(1,575.05)</b>
<b>LIABILITIES &amp; EQUITY</b>			
Equity			
	\$	\$	
30000 · Opening Balance Equity	607,761.95	607,761.95	
	\$	\$	\$
32000 · Unrestricted Net Assets	(11,913.64)	(11,913.64)	-
	\$	\$	\$
45500 · Investment Inc/Dec	33,812.60	33,812.60	-
	\$	\$	\$
Net Income	5,118.79	7,082.16	(1,963.37)
	\$	\$	\$
<b>Total Equity</b>	<b>634,779.70</b>	<b>636,743.07</b>	<b>(1,963.37)</b>
	\$	\$	\$
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>634,779.70</b>	<b>636,743.07</b>	<b>(1,963.37)</b>