

FRIENDS MEETING OF SAN ANTONIO

Meeting for Worship with Attention to Business

May 21, 2017

Attending: Ken Southwood, Janet Southwood, Bill Wilkinson, Gretchen Haynes, Peggy Dial, Stephen Shearer, Greg Koehler, Juan Vela, Joni Mize, Pat Sweet, Mariestela Hoeck, Bill Sweet, Alice Partain

Meeting began in silence at 11:40am.

1. Minutes from April Meeting for Worship with Attention to Business. **Approved.**

2. Clerk's Correspondence

Friend's Committee on National Legislation will hold a congressional visit to Senator Cornyn's office in downtown San Antonio on May 26th at 2:00pm to lobby for immigration legislation. Friends who are able are encouraged to participate and those who cannot can send a letter of support with Bill Sweet.

Friend's Committee for National Legislation will be holding a training at the Austin Friend's Meeting House on June 5th from 7-10pm on how to more effectively work with legislators. Please see clerk for more information. On Thursday, May 25th, from 8am-Noon the San Antonio initiative for people of faith will hold their second conference, "Creating a Resilient Community in San Antonio."

2. Treasurer's Report – Bill Wilkinson.

Friends Meeting of San Antonio Treasurer's Report April 2017

Balance Sheet

- ✓ The balance reflects a \$17,558.80 increase in the market value of our investment with Friends Fiduciary during the first quarter of 2017.

Statement of Activities

Income:

- ✓ No income is showing in April because the statement period ended on April 28 and the April deposit was not made until April 29 and not credited to our account until May 1. This will be reflected in the May Statement of Activities.

Expense:

- ✓ Childcare expenses appear low because the month closed on April 28 and the invoice was paid April 29.
- ✓ No other unusual expense activity is noted.

Faithfully submitted, Bill Wilkinson, Treasurer

Treasurer made clear that the property held by Friend's Meeting San Antonio is not listed in assets and therefore is not depreciated. Treasurer suggested that if Friends would like to make official an understanding with South Central Yearly Meeting that they would take on the assets of FMSA should the meeting dissolve, it would be appropriate to start planning for that now, such as getting the property appraised, in order to address it at the annual Trustees Meeting in January.

Report accepted. Please find Balance and Statement of Activities in the Minutes Appendix.

3. Property Committee – Bill Sweet Reporting

- 1.) The part to repair the water fountain has been ordered. It will be installed as soon as practical after receipt.
- 2.) Graffiti was discovered on the building on Monday, 8 May by the Property Committee. Paint and soap and water removed it. Also that day a homeless encampment-type mess was found on the back side of the library. It was removed.
- 3.) The HVAC systems received the spring inspection. No problems were found.
- 4.) The Committee interviewed one contractor about the rotting roof decking on the Meetinghouse. He made several good suggestions, which the Committee is trying to get answered. Based on the answers he expects to submit a bid. Bids from at least one other contractor will be solicited before the Committee recommends action to the Meeting.
- 5.) The Committee met with our usual arborist, Etter Tree Care, about some dead limbs, low limbs that pose a risk to vehicles in the parking lot and to taller people, and a box elder that is failing and, being too close to the Meetinghouse, poses a risk to the structure. The proposal for removing these items amounted to \$980.00. The Committee offers the following draft Minute.

MINUTE 2017.05.01: Meeting approves the expenditure of \$980 for the work proposed on the Etter Tree Care proposal dated 9 May 2017 and authorizes the Property Committee to accept the terms and conditions of the proposal. APPROVED.

James Goslin, James Mize, Stephen Shearer, Bill Sweet

Discussion regarding the lack of a line item for the proposed expenditure brought **approval** for use of interest received from the Friends Fiduciary account to cover the expense. Treasurer suggested to Friends that any “in kind” donations of services or pay for services be recorded with the Finance Committee so that the Meeting may have the most accurate reporting of the cost to maintain the property and meeting.

Report accepted.

4. Friends Festival: Gretchen Haynes reporting.

“Every year just keeps getting better.” Faith Hightower. This sentiment seems to sum up the experience we shared, with the exception of the two who took care of the children. They expected four volunteer students when only one showed up. The other negative was an accident in which a helper was scalded, but fortunately a registered nurse was on hand to treat the injury. Other than these, and a visit from the city Health Dept., it was a notable success.

We earned \$1120.81 [before expenses], an increase of \$300 over last year, and the response from vendors and visitors was gratifying. The addition of hot food for lunch was a big hit, with Friends and visitors sitting at tables under the tree. As last year, the pony rides drew many families who wandered over to the tents as well.

The sense of the evaluation was to hold another Festival in 2018, with questions of the date [May is hot, so maybe April would be better] and location [we could move down to the breeze way for shade and ease of set-up and serving]. These questions will be resolved in January, 2018, when we ask Friends if there is enough enthusiasm to go forward.

Presented by Gretchen Haynes. **Report accepted.**

Quaker Fair, May 13, 2017 Cash Record

Meeting	Initial \$	Final \$	Net \$
Baked Goods	40	252.50	212.50
Books	40	111.61	71.61
Drinks	0	103.00	103.00
Jumble	40	332.80	292.80
Hot Food	40	230.00	190.00
Talent	40	81.00	41.00
Vendors	15%		
Urban Farm			30
Soil/Nature			21
Munch On			15
Final		\$1320.81	\$1120.81

5. Other Concerns

The Spiritual Deepening sessions will end next week and will resume in September with the 3rd unit of the program.

Greg Koehler formally introduced himself, expressed gratitude for the welcome extended by FMSA and offered assistance where needed.

A friend brought to Meeting a question on how to proceed with the discussion of adding a structure to the site that could serve as lodging for a caretaker among other purposes. Friend was directed to the Long Range Planning Committee and/or Ministry & Oversight. Friend was also provided that there are drawings and architectural renderings of a 3rd building phase on the property that included building along the fourth side of the courtyard. Another Friend agreed with the need for a caretaker in light of most recent and past property damage. It was stated that “we have the means, we don’t seem to have the will.”

There being no further business to come before Meeting, it closed with silent worship at 12:27pm to reconvene on June 18, 2017.

Gretchen Haynes, Co-Clerk

Alice Partain, Recording Clerk

Appendix FMSA Balance Sheet
March 2017

	<u>28-Apr-17</u>	<u>31-Mar-17</u>	<u>Difference</u> =/-
ASSETS			
Current Assets			
Checking/Savings			

10000 · Frost Bank - Checking	\$	\$	
10010 · Cash Flow Reserve	6,000.16	6,000.16	
	\$	\$	
10020 · Operating Cash	7,267.08	5,784.35	
	\$	\$	
10030 · Relief Fund	1,195.00	1,195.00	
	\$	\$	
10040 · Sinking Fund	20,037.47	19,837.47	
	\$	\$	
10050 · Immigrant Aid	2,176.41	2,176.41	
	\$	\$	
10060 · RAICES Bond Fund	129.68	129.68	
	\$	\$	\$
Total 10000 · Frost Bank - Checking	36,805.80	35,123.07	1,682.73
	\$	\$	\$
11000 · Frost Bank - Savings	26,995.60	26,993.09	2.51
	\$	\$	\$
Total Checking/Savings	63,801.40	62,116.16	1,685.24
Other Current Assets			
18000 · Friends Fiduciary Corporation			
	\$	\$	
18100 · FFC Consolidated Fund	450,501.87	433,339.89	
	\$	\$	
18200 · FFC Short-Term Investment Fund	101,884.92	101,488.10	
	\$	\$	\$
Total 18000 · Friends Fiduciary Corporation	552,386.79	534,827.99	17,558.80
	\$	\$	
Total Other Current Assets	552,386.79	534,827.99	
	\$	\$	
Total Current Assets	616,188.19	596,944.15	
	\$	\$	\$
TOTAL ASSETS	616,188.19	596,944.15	19,244.04
LIABILITIES & EQUITY			
Equity			
	\$	\$	
30000 · Opening Balance Equity	607,761.95	607,761.95	
	\$	\$	\$
32000 · Unrestricted Net Assets	(11,913.64)	(11,913.64)	-
	\$	\$	\$
45500 · Investment Inc/Dec	17,558.80	-	17,558.80
	\$	\$	\$
Net Income	2,781.08	1,097.02	1,684.06
	\$	\$	\$
Total Equity	616,188.19	596,945.33	19,242.86
	\$	\$	\$
TOTAL LIABILITIES & EQUITY	616,188.19	596,945.33	19,242.86

FMSA Statement of Activities

April 2017

	<u>April 17</u>	<u>2017 YTD</u>	<u>2017 Budget</u>
Ordinary Income/Expense			
Income			
43400 · Contributions			
43410 · General Contributions	\$ -	\$ 7,841.00	\$ 24,000.00
43440 · Designated Contributions			
43441 · General Maintenance	\$ -	\$ -	\$ -
43442 · Immigrant Aid	\$ -	\$ -	\$ -
43443 · Meetinghouse	\$ -	\$ -	\$ -
43444 · RAICES Bond Fund	\$ -	\$ -	\$ -
43445 · Miscellaneous	\$ -	25.00	-
Total 43440 · Designated Contributions	\$ -	25.00	-
Total 43400 · Contributions	\$ -	\$ 7,866.00	\$ 24,000.00
45000 · Bank Interest	\$ 1.33	\$ 6.26	\$ 25.00
46400 · Other Income			
46431 · Facilities Use	\$ -	\$ 1,380.00	\$ 4,500.00
46432 · Yard/Online Sales	\$ -	\$ -	\$ 500.00
46433 · Miscellaneous	\$ -	\$ -	\$ -
Total 46400 · Other Income	\$ -	\$ 1,380.00	\$ 5,000.00
Total Income	1.33	9,252.26	29,025.00
Expense			
62100 · Ministry & Oversight			
62110 · FJ/QL Subscriptions	\$ -	\$ 48.00	\$ 100.00
62140 · Relief Fund	\$ -	\$ -	\$ 100.00
62150 · Travel Fund	\$ -	\$ -	\$ 450.00
Total 62100 · Ministry & Oversight	\$ -	\$ 48.00	\$ 650.00
62500 · Religious Education			
62510 · Childcare	\$ 90.00	\$ 1,324.12	\$ 3,200.00
62520 · Library	\$ -	\$ -	\$ 100.00
62530 · Supplies & Misc	\$ -	\$ -	\$ 300.00

Total 62500 · Religious Education	\$ 90.00	\$ 1,324.12	\$ 3,600.00
62800 · Building & Grounds			
62810 · Cleaning Services			
68811 · Supplies	\$ -	\$ -	\$ 200.00
62810 · Cleaning Services	\$ 280.00	\$ 1,120.00	\$ 3,400.00
	<u>\$ 280.00</u>	<u>\$ 1,120.00</u>	<u>\$ 3,400.00</u>
Total 62810 · Cleaning Services	280.00	1,120.00	3,600.00
62830 · Grounds Maintenance	\$ 300.00	\$ 900.00	\$ 3,600.00
62840 · Major Repairs	\$ -	\$ -	\$ -
62870 · Minor Repairs	\$ 48.65	\$ 74.34	\$ 2,000.00
62890 · Utilities			
62891 · Electric & Gas	\$ 127.99	\$ 674.69	\$ 3,000.00
62892 · Phone	\$ 74.54	\$ 186.33	\$ 450.00
62893 · Water & Sewer	\$ 99.25	\$ 659.73	\$ 2,000.00
	<u>\$ 301.78</u>	<u>\$ 1,520.75</u>	<u>\$ 5,450.00</u>
Total 62890 · Utilities	301.78	1,520.75	5,450.00
Total 62800 · Building & Grounds	\$ 930.43	\$ 3,615.09	\$ 14,650.00
63000 · Contributions to Others			
63100 · Emerging Issues	\$ -	\$ 100.00	\$ 500.00
63200 · Designated Gifts (Unbudgeted)	\$ -	\$ 25.00	\$ -
63300 · Local Organizations	\$ -	\$ -	\$ 1,200.00
63400 · Quaker Organizations	\$ -	\$ -	\$ 700.00
63500 · RAICES	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ 125.00</u>	<u>\$ 2,400.00</u>
Total 63000 · Contributions to Others	-	125.00	2,400.00
65000 · Outreach			
65010 · FJ/QL Advertisement	\$ -	\$ -	\$ 150.00
65020 · Website/New Media	\$ -	\$ -	\$ 100.00
65030 · Publications, Printing, Copying	\$ -	\$ 71.97	\$ 350.00
65040 · Supplies	\$ -	\$ -	\$ 125.00
65050 · Refreshments	\$ -	\$ 150.00	\$ 250.00
	<u>\$ -</u>	<u>\$ 221.97</u>	<u>\$ 975.00</u>
Total 65000 · Outreach	-	221.97	975.00
65100 · Other Types of Expenses			

65120 · Property/Liability Insurance	\$ -	\$ 2,697.00	\$ 3,000.00
65140 · Bank Charges	\$ -	\$ -	\$ -
65160 · Miscellaneous	\$ -	\$ 160.00	\$ 750.00
Total 65100 · Other Types of Expenses	\$ -	\$ 2,857.00	\$ 3,750.00
66900 · Reconciliation Discrepancies	\$ -	\$ -	
68300 · Yearly & Quarterly Meeting			
68310 · Cielo Grande Quarter	\$ -	\$ -	\$ 500.00
68320 · South Central YM	\$ -	\$ -	\$ 2,500.00
Total 68300 · Yearly & Quarterly Meeting	\$ -	\$ -	\$ 3,000.00
Total Expense	\$ 1,020.43	\$ 8,191.18	\$ 29,025.00
Net Ordinary Income	\$ (1,019.1)	\$ 1,061.08	\$ -
Net Income	\$ (1,019.1)	\$ 1,061.08	\$ -